

CLARIFICATION TEXT ON PERSONAL DATA PROTECTION

As **Dr. Teoman ERASLAN**, it can be needed that we should learn your personal data and health data and record them on condition that we keep them within the borders the service given needs in order that the services I give you can be carried out. In accordance with the Law on Personal Data Protection no.6698 (LPDP) and European Union General Data Protection Regulation (GDPR) your personal data is precisely processed and protected by **Dr. Teoman ERASLAN**. This clarification text includes the data about how we process your personal data as data controller in the scope of our relationship with you, dear patients.

Data Controller: S/he is a person who clarifies the aims and vehicles of the personal data process, is responsible for the use of data record system and its management. In this regard, the person, who is data controller according to LPDP and controller according to GDPR, is **Dr. Teoman ERASLAN**.

Information of Data Controller's Identity

Data Controller: Dr. Teoman ERASLAN

Address: Fulya, Terrace Center 1, Teşvikiye Mah, Hakkı Yeten Cd. No:11 D:Kat 7 daire 24, 34394 Şişli/İstanbul

Tel: +90 543 445 74 00

E-mail: info@teomaneraslan.com

The real person according to LPDP whose personal data is processed is the data owner according to GDPR. In the light of such information, **patients and counselees** who apply to Dr. Teoman ERASLAN are relevant person.

1- Personal Data Processed

In accordance with the basic principles envisaged with LPDP no. 4 and GDPR no. 5, through 5th and 6th articles of LPDP and Personal Data Processing Conditions and Aims stated on the 6th and 9th articles of GDPR and within the scope of the aims stated on this Clarification Text, your personal data and special quality personal data categorized below will be processed legally, in association with the processing aim, limitedly and measurably, regarding the principles of justice and transparency, in a right and current way, with the aim of data safety,

by taking all of the technical and administrative precautions envisaged on the legislation by carrying out minimization by Dr. Teoman ERASLAN.

Identifying Information: Your name, surname, T.R. Identity Number, and/or Passport Number and/or temporary T.R. Identity Number, place of birth and date, gender, signature and the other identity data that describes you.

Contact Information: Your address (residence/work place), telephone number (home/work stable and/or mobile phone numbers you inform), your e-mail address, social media addresses.

Your Health Data: Your blood type, allergies, chronic diseases, venereal diseases, infectious diseases, data about surgeries/operations you got before, drugs you used constantly, medical treatments, health reports, results of analysis and imaging, body analysis and computation data, noxious habits and other data which are necessary for the treatment and medical applications which will be applied to you.

Photo and Video Images: Photos, videos and/or voice records taken before medial process, during the process and/or after the process.

Your Financial Data: Your bank account, IBAN number, Invoicing and Invoice Data.

2- Aims of Processing Your Personal Data

Your Personal Data is processed by Dr. Teoman ERASLAN in accordance with LPDP and GDPR with such objectives as:

- to be able to create patient file
- to lead the services of medical examination, preventive medicine, medical diagnosis, treatment and nursing
- to be able to carry out the controls after medical diagnosis and treatment
- to be able to lead the processes of complication that can be happen
- to get in touch with you personally
- to lead the processes of appointments
- to carry out patient satisfaction and demand management
- to be able to fulfill legal and contractual obligations
- to be able to keep the information about your health data that should be kept in accordance with the relevant legislation during the determined timetable

- to be able to get consultation services from the other specialist physicians when it is necessary in order that your treatment can be carried out properly
- to be able to plan and lead health services and their financing
- to be able to fulfill the responsibility resulting from the legal relationship between the doctor and the patient
- to be able to fulfill the financial and administrative responsibilities
- to be able to ensure technical and commercial security
- to be able to carry out public obligations

Your personal data will be processed by Dr. Teoman ERASLAN within the scope of LPDP and GDPR with the circumstances and the conditions above:

- **Your Identity Data;** will be processed in order to lead the services of clinical examination, preventive medicine, medical diagnosis, treatment and nursing, to create patient file, to carry out the management of patient satisfaction and demand, to create prescription.
- **Your Contact Data;** will be processed so as to carry out your controls after the processes of medical diagnosis and treatment, to be able to lead the processes of appointment, besides they will be able to be processed in order to remind you the coming appointment date for the continuous treatments
- **Your Health Data;** will be processed in order to carry out your medical treatments successfully, to get consultation from other specialist when it is necessary, to create patient file, to keep the information about your health data that should be kept in accordance with the relevant legislation during the determined timetable.
- **Your Photo, Video and Sound Recording Data;** will be processed by Dr. Teoman ERASLAN so as to lead the treatment process by observing it and in order that they can be used in case of legal disputes
- **Your Financial Data;** will be processed so as to make out an invoice by carrying out the control of payments and to be able to refund in case of and over-paid/refund

Your Personal Data and Sensitive Personal Data stated above will be processed regarding the aims and the legislations remarked above in order to carry out your medical treatment and the obligations about your treatment.

3- The Method of Collecting Personal Data and Legal Reasons

Your Personal data will be collected depending upon the healthcare service that Dr. Teoman ERASLAN presents via

1. your health reports in order that medical evaluation about the treatment that will be applied to you with your coming to the surgery of Dr. Teoman ERASLAN with the aim of medical examination and treatment can be carried out.
2. your declaration that you have given about your laboratory and ultrasonography results, your data of analysis and health
3. your filling in the “Patient Information and Consent Form” about the treatment before the medical examination
4. e-mails that you will send to the institutional e- mail info@teomaneraslan.com
5. Before, after and/or during the medical operation applied to you, photos, videos and/or sound recordings Dr. Teoman ERASLAN has taken.

Your personal data collected will be processed in accordance with LPDP and GDPR in order that Dr. Teoman ERASLAN can fulfill his contractual and legal obligations exactly and properly during the medical examination, preventive medicine, medical diagnosis, treatment and nursing services.

Personal Data we collect within the scope of the services you have been taking is gathered in order that legal obligations stated on Health Services Fundamental Law no. 3359, Delegated Legislation about organization and functions of Health Ministry and its Subsidiaries no. 663, Private Hospitals’ Regulation, Regulation about International Health Tourism and about Tourists’ Rights, Regulation about Processing Personal Health Data and ensuring privacy and legal obligations in other relevant adjustments are fulfilled

Personal Data processed regarding relevant legislation will be kept both in tangible archive and in digital media in information systems that belong to Dr. Teoman ERASLAN.

4- Circumstances in which your Personal Data can be processed without explicit declaration of intent

- to be able to carry out the services of medical examination, diagnosis and nursing,
- to be able to carry out controls after the processes of medical diagnosis and treatment, to get in touch with you personally, to lead the appointment processes

- to be able to carry out patient satisfaction and demand,
- .to create patient file,
- to keep the information about your health data that should be kept according to relevant legislation,
- to invoice by carrying out the control of your payments,
- to fulfill tax payments,
- to fulfill the obligations regarding Ministry of Health Legislation,
- to fulfill the obligations considering Legislation of Health Tourism,
- to ensure your data security,
- to fulfill the legal obligations in the presence of judicial authorities,
- to fulfill the administrative obligations in the presence of Administrative Institutions and Organizations

With these aims, your Health Data assumed as Specified Personal Data will be processed by Dr. Teoman ERASLAN in the position of confidentiality obligation without your explicit consent.

5- To whom and with which aim personal data can be transferred

In accordance with the 8th and 9th articles of LPDP and 45th and 49th articles of GDPR, by ensuring the fact that all the technical and administrative precautions towards providing security level should be taken in accordance with LPDP and relevant health legislation by Dr. Teoman ERASLAN, your personal data gathered through conditions and aims within the scope of Personal Data Processing Conditions stated on the relevant articles of LPDP and GDPR will be able to be transferred to

-the intuitions and organizations, which Health Services Fundamental Law no. 3359, Delegated Legislation about organization and functions of Health Ministry and its Subsidiaries no. 663, Private Hospitals' Regulation, Regulation about Processing Personal Health Data and other relevant legislation provisions allow,

-real person or private-law legal entities, with whom there is an agreement and we collaborate on this topic, according to the aims stated above.

6- Rights of the Owner of Personal Data

Except for the circumstances estimated under the title 'Exceptions' stated on the 28th matter of LPDP, you can use your rights according to the 11st matter of LPDP and 15th matter of GDPR by applying Dr. Teoman ERASLAN.

The Rights of the Data Owner from the aspect of LPDP;

- learning if the personal data is processed or not,
- if the personal data has been processed, demanding the information about this,
- learning the aims of processing the personal data and whether personal data has been used according to their aims or not,
- knowing the people to whom the personal data has been transferred inland or abroad,
- In case the personal data has been processed in a missing way or wrong way, asking for them to be corrected and in that case, asking for the third persons, to whom personal data has been transferred, to be informed,
- Even though personal data has been processed in accordance with LPDP and other relevant provisions of law, asking for the personal data to be cleaned or removed in case the reasons for the personal data's being processed have been disappeared and in that case, asking for the third persons, to whom personal data has been transferred, to be informed
- Having an objection in case a result against her/himself appears when the data processed has been analyzed only with automatic systems,
- You have a right to demand the loss to be recovered in case the personal data sustains a loss since the personal data has been processed illegally.

The rights of the data owner from the aspects of GDPR;

In the cases of GDPR's being come under (for the citizens of European Union or those who reside in the countries of European Union) the rights of data owners are like this:

- The data owner has the right to confirm if the personal data about him/herself has been processed, or not and to learn the details in case of personal data's being processed.
- The data owner has the right to have the changing personal data which belong to him/herself corrected by always applying to Dr. Teoman ERASLAN.
- The data owner has the right to claim that personal data kept is cleaned.

- In case of their objection about currency of the personal data, the data owners have the right to claim that use of their data is limited as the owner of the data until the personal data is attested
- The data owner has the right to ask for the use of the data to be limited in the cases of his/her demanding her/his personal data to be cleaned because of Personal data processing activity's being illegal.
- The data owner has the right to demand the use of her/his data to be limited in the cases in which her/his personal data is not any more needed through data processing aim.
- In the cases in which data owner object to data processing activity in accordance with the matter no.21/1 of GDPR, they have the right to demand the use of their data to be limited until it is attested whether legal reasons in Dr. Teoman ERASLAN's data processing outweighs legal reasons of data owner.
- Data owner has the right to transfer his/her personal data kept to other controller by always applying to the Data Controller on condition that it is possible. But, this right hereby can be used when data processing lean on consent or in the cases the agreement requires.
- Pursuant to the reasons about her/his special condition, data owner has the right to object to the personal data processing, including profiling, within the scope of subclauses (e) or (f) of matter no. 6(1) of GDPR. Dr. Teoman ERASLAN cannot process personal data unless he shows a strong legal reason, such as, ensuring, being used or being saved of the right, which is above the interest, rights and freedom of data owner or legal.
- In the cases in which the personal data is processed directly with marketing aims, data owner has always right to object to personal data processing with this aim when the topic is directly related with marketing, including profiling
- When data owner has an objection to the processing of personal data directly with marketing aims, personal data will not be processed for these aims, any more.

In case there are rights or demands you want to use among the rights stated above, you can convey which one you want to use among the articles about data owners' rights stated on GDPR and the rights stated on the 11th articles of LPDP to us by sending the Application Form on our website (www.teomaneraslan.com) after you have printed it

- personally or through a representative/substitute of yours to the address: Fulya, Terrace Center 1, Teşvikiye Mah, Hakkı Yeten Cd. No:11 D:Kat 7 daire 24, 34394 Şişli/İstanbul
- via notary,

- by sending it on condition that you use your e-mail address registered on our website

Your demand that you have conveyed will be resulted in a shortest time and in 30 (thirty) days at most. But, in case the process needs extra expense, the price determined by The Board of Personal Data Protection can be taken.

7- Data Owner's Age Limit within the frame of legislation

Within the scope of LPDP, patients/counselees will be able to approve the processing of their personal data personally, on condition that they are at least 18 years old. Approval of the patients/counselees under this age limit should be given by their legal representatives.

Within the scope of GDPR, patients/counselees who are the citizens of the countries in European Union or who reside in these countries can give approval of the processing of their personal data when they are at least 16 years old or when they are at the age limit, their countries stipulate.

When you read this clarification text, you will be assumed to claim that you have had the whole and complete information about the process of data processing Dr. Teoman ERASLAN has carried out and that you have learned your rights ensured by LPDP and GDPR.